

**Hudson Regional Health Commission
Commission Meeting
June 26, 2025
10:00 am**

MINUTES

Opening of the meeting: This meeting was opened at 10:10 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

J. Sarnas
A. McNair
C. Cirillo
J. Castro
V. Rivelli
P. Bellan-Boyer
N. Tarantino
A. Mansilla
B. Manso
S. Tattoli (alternate)
G. Jeffas
M. Scutt
V. Holmes, Counsel
C. Nawrocki, Director
M. Leguizamon, CFO
G. Williams, Superintendent of Mosquito Control

Absent:

S. Cavanaugh
T. Siciliano (alternate)

Minutes of the meeting of March 20, 2025 were unanimously approved as written and submitted on motion by P. Bellan-Boyer, second N. Tarantino (Attachment I).

Announcements:

Director's Report

C. Nawrocki presented the Director's Report for March to June 2025 with detailed information on Commission programs and events.

SLF Update

G. Williams provided an update on the ongoing mosquito and spotted lanternfly season, along with the current status of the boat and drones.

Expenditures Report for March 16, 2025 through June 15, 2025 was ratified upon motion by J. Castro, second A. Mansilla, and unanimously carried (Attachment II).

Old Business:

None.

New Business:

ITS Interlocal Shared Service Agreement Resolution #35-06-12

C. Nawrocki discussed a request by Essex Regional Health Commission (ERHC) to provide Informational Technology Services (ITS) Support through an interlocal shared services agreement (Attachment IV). Upon motion by V. Rivelli, second P. Bellan-Boyer, Resolution #35-06-012 (Attachment III) was unanimously approved to enter into this agreement.

Disposal of Equipment

The Board discussed the process for keeping track of buyers of auction items (Attachment V). Upon motion by P. Bellan-Boyer, second N. Tarantino.

FY 2026 Grants

The Board discussed FY 2026 Grants. Upon motion by P. Bellan-Boyer, second A. McNair, unanimously authorized the Director to apply for, receive and administer the following programs:

- County Environmental Health Act (NJDEP).
- Local Core Capacity for Public Health Emergency Preparedness LINCS Grant (NJDOH) (Attachment VI).
- Strengthening Local Public Health Capacity Grant (NJDOH) (Attachment VI).
- Right to Know Grant (NJDEP) (Attachment VII).
- Spotted Lanternfly (Hudson County) (Attachment VIII).
- Sustaining Local Public Health Infrastructure Grant (NJACCHO) (Attachment IX).
- Childhood Lead Program (NJDOH) (Attachment X).
- County Health Infrastructure Grant Amendment (NJDOH) (Attachment XI).

Employee Handbook and Personnel Policy and Procedures Manual

C. Nawrocki presented the updated Employee Handbook and Personnel Policy and Procedure Manual. These documents were presented to the board. Upon motion by A. Mansilla, second from N. Tarantino the handbook was unanimously approved.

There being no further business, upon motion by A. McNair, second N. Tarantino, unanimously carried, the meeting was closed at 11:15 a.m.

I, Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing

are true minutes of a meeting held on June 24, 2025, in witness whereof I have set my hand

this 10 day of September 2025

Carrie Nawrocki

Carrie Nawrocki
Executive Director