

**Hudson Regional Health Commission
Commission Meeting
September 18, 2025
10:00 AM**

MINUTES

Opening of the meeting: This meeting was opened at 10:20 AM by Vice-President V. Rivelli who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

Attendance:

Present:

A. McNair
C. Cirillo
J. Castro
V. Rivelli
P. Bellan-Boyer
T. Siciliano (alternate)
G. Jeffas

J. Napolitano, Counsel
C. Nawrocki, Director
M. Leguizamon, CFO
G. Williams, Superintendent of Mosquito Control

Absent:

J. Sarnas
N. Tarantino
A. Mansilla
B. Manso
S. Tattoli (alternate)
S. Cavanaugh

Minutes of the meeting of June 26, 2025 were unanimously approved as written and submitted on motion by A. McNair, second C. Cirillo (Attachment I).

Announcements:

Director's Report

C. Nawrocki presented the Director's Report for June to September 2025 with detailed information on Commission programs and events.

Mosquito and SLF Report

G. Williams provided an update on the ongoing mosquito and spotted lanternfly season, along with the current status of the Tick Surveillance.

2024 Audit Update

The 2024 Audit Report will be presented at the December 11, 2025 board meeting.

Expenditures Report for June 16, 2025 – September 15, 2025 was ratified upon motion by P. Bellan-Boyer, second G. Jeffas, and unanimously carried (Attachment II).

Old Business:

CEHA Letter of Intent

C. Nawrocki provided the Board with an update on the County Environmental Health Act (CEHA) FY 2026 funding. The Board approved the application at its June 2025 meeting, and the CEHA Letter of Intent was received in August 2025 (Attachment III).

Tracking Auction Buyers

C. Nawrocki provided the Board with an overview of the process used to track buyers of items sold at auction.

New Business:

2025 Budget Amendments

M. Leguizamon presented the budget amendments for the 2025 Commission budget (Attachment IV). After discussion, the 2025 amendment was unanimously approved on motion by J. Castro, second P. Bellan-Boyer.

2026 Budget and Resolution # 25-09-13

M. Leguizamon presented the 2026 Budget (Attachment V). The 2026 Budget was approved and Resolution #25-09-13 (Attachment VI) was unanimously approved upon motion C. Cirillo, second P. Bellan-Boyer.

Resolution # 25-09-14, Authorizing use of Stripe for credit card payments

C. Nawrocki presented Resolution #2025-19-14 (Attachment VII). The resolution awards a contract to Stripe Inc. to provide equipment, technology, and services that enable the payment of fees to the Commission through credit cards and Automated Clearing House (ACH) bank transfers. Upon motion by A. McNair, second J. Castro, the board unanimously accepted the resolution.

Commitment Form, NJIT and NIH Mosquito Program (Optical Mosquito Sensor)

C. Nawrocki presented the Board with the Commitment Form for the New Jersey Institute of Technology (NJIT) and National Institutes of Health (NIH) Mosquito Program (Optical Mosquito Sensor). The Board approved the form via email on July 7 and ratified the approval at the September 18, 2025 meeting. This commitment is with NJIT and NIH to continue work on

testing an optical mosquito sensor. After discussion, it was unanimously approved on motion by G. Jeffas, second T. Siciliano (Attachments VIII).

Elevated Blood Lead Investigation Agreement Renewals with East Newark

The Interlocal Agreement between the Township of East Newark and the Commission for the three-year period of December 1, 2025 to November 30, 2028 was unanimously approved on motion by P. Bellan-Boyer, second T. Siciliano, with C. Cirillo abstaining (Attachment IX).

Elevated Blood Lead Investigation Agreement Renewals with Weehawken

The Interlocal Agreement between the Township of Weehawken and the Commission for the three-year period of December 1, 2025 to November 30, 2028 was unanimously approved on motion by P. Bellan-Boyer, second T. Siciliano, with J. Castro abstaining (Attachment X).

Elevated Blood Lead Investigation Agreement Renewals with West New York

The Interlocal Agreement between the Township of West New York and the Commission for the three-year period of December 1, 2025 to November 30, 2028 was unanimously approved on motion by P. Bellan-Boyer, second T. Siciliano (Attachment XI).

Equipment Disposal

Upon motion by G. Jeffas, second A. McNair, the recommendations were unanimously approved (Attachment XII).

There being no further business, upon motion by G. Jeffas, second V. Rivelli, unanimously carried, the meeting was closed at 11:15 a.m.

I, Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing
are true minutes of a meeting held on __September 18, 2025_____, in witness whereof I have
set my hand this __2____ day of __December 2025_____.



Carrie Nawrocki
Executive Director