

**Hudson Regional Health Commission  
Commission Meeting  
January 22, 2026  
10:00 AM**

**MINUTES**

**Opening of the meeting:** This meeting was opened at 10:15 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

**Attendance:**

**Present:**

J. Sarnas  
A. McNair  
C. Cirillo  
J. Castro  
P. Bellan-Boyer  
T. Siciliano (alternate)  
N. Tarantino  
A. Mansilla  
S. Tattoli  
G. Jeffas  
M. Scutt

J. Napolitano, Counsel  
C. Nawrocki, Director  
M. Leguizamon, CFO

**Absent:**

S. Cavanaugh  
V. Rivelli  
B. Manso

**Minutes of the meeting of December 11, 2025** were unanimously approved as written with one exception, M. Scutt added to attendance, on motion by A. McNair, second J. Castro (Attachment I).

**Announcements:**

**Directors Report**

C. Nawrocki presented the Director's Report for Year End 2025 with detailed information on Commission programs and events.

### **Appointments of New Board Members**

C. Nawrocki announced the appointments of new board members for Weehawken and West New York, Stefania Tattoli representing Weehawken and Vinnie Rivelli representing West New York (Attachment II).

**Expenditures Report for December 1, 2025 – January 15, 2026** was ratified upon motion by C. Cirillo, second A. Mansilla, and unanimously carried (Attachment III).

### **Old Business:**

None

### **New Business:**

#### **Budget Amendment 2025**

M. Leguizamon presented the amendment to the 2025 budget (Attachment IV). Upon motion by N. Tarantino, second G. Jeffas, the amendment was unanimously approved.

#### **Budget Amendment 2026**

M. Leguizamon presented the amendment to the 2026 budget (Attachment V). Upon motion by N. Tarantino, second G. Jeffas, the amendment was unanimously approved.

#### **IT Specialist Agreement with ERHC**

C. Nawrocki presented the Addendum to the Professional Services Agreement (Attachment VI) between Essex Regional Health Commission and Hudson Regional Health Commission for IT services. The Addendum increased the number of hours provided to HRHC from 10 hours per month to 25 hours per month. This was approved via email in January and ratified unanimously upon motion by J. Castro, second G. Jeffas.

#### **ITS Contract – Management Information Systems and Related Telecommunication Systems Administration**

C. Nawrocki updated the Board on the current IT Contract –Management Information System and Related Telecommunication Systems Administration. This contract ends in approximately 3 months. Upon motion J. Castro, second N. Tarantino, C. Nawrocki was authorized to request proposals for June 2026.

#### **NJACCHO Supplemental Funding**

The Board discussed the New Jersey Association of County and City Health Officers (NJACCHO) supplemental funding offered to local health departments (Attachment VII). C. Nawrocki was authorized to accept additional \$44,000 to be added to the current grant for Enhancing Local Public Health Infrastructure. Upon motion, G. Jeffas, second A. Mansilla. The acceptance of this additional funding was unanimously approved.

## **Resolutions**

- **Meetings for 2026 (Resolution #26-01-01)**
- **Official Depositories (Resolution #26-01-02)**
- **General Counsel (Resolution #26-01-03)**
- **State Contract Vendors (Resolution #26-01-04)**
- **Official Newspapers (Resolution #26-01-05)**
- **Approve State Equipment Use Mosquito Program (#26-01-06)**

Resolution #26-01-01 through Resolution #26-01-06 were approved unanimously on motion by J. Castro, second S. Tattoli (Attachments VIII-XIII).

## **Weather Center Services Contact 2026**

Upon motion by A. Mansilla, second T. Siciliano, the Weather Center Services Contract for 2026 with the Harrison Weather Center was approved unanimously (Attachment XIV).

## **Banking Options**

M. Leguizamon discussed potentially exploring bank options due to FDIC insurance coverage limits. The board discussed what other options may exist and will revisit this topic.

## **Hoboken EBL Agreement**

The Interlocal Agreement between the Township of Hoboken and the Commission for the three-year period of June 1, 2026 to May 31, 2029 was unanimously approved on motion by G. Jeffas, second V. Rivelli (Attachment XV).

## **Audit Review Resolution**

M. Leguizamon presented the certification form for the 2025 audit report (Attachment XVI). Upon motion J. Castro, second A. McNair. The Resolution was unanimously approved.

There will be no further business, upon motion G. Jeffas, second J. Castro, unanimously carried, the meeting was closed at 11:15 am.

I, Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing are true minutes of a meeting held on January 22, 2020, in witness whereof I have set my hand this 15 day of May 2020.



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Carrie Nawrocki  
Executive Director